

Template Manager: Simple control of Word templates around the world

Template Manager simplifies Word templates right across your business

Maintaining Word templates across a corporation can be a major headache when addresses change or there are new offices, new people and changes in disclaimers. Template Manager provides an instant remedy so your templates are efficiently managed, consistent, brand compliant and content stays up-to-date – always.

Functional and simple to use

Users quickly launch Word documents via a simple picker. Template Manager can either offer all templates or by role, location or other business parameters.

As a new document is launched, logos, addresses, company details, language and

even start-up content is automatically inserted. This keeps the number of templates to the absolute minimum and makes updating day-to-day details an extremely simple process.

Easy to manage

Template Manager is scalable and Unicode compliant so will work reliably around the globe. No specialist Word expertise is required so you aren't dependent on developers to make changes.

Brand consistency and high visual quality

Once the user is working on any document from Template Manager, custom ribbons and tools provide users with exactly what is needed to do their work while keeping the brand and document design on track.

Why Template Manager?

- Easy management of Word templates across the business
- Group templates so they are easy to find e.g. reporting, correspondence, PR and admin
- Show users just the templates they need for their job or business area
- Quickly update multiple templates without detailed technical knowledge
- Improve document usability and functionality to save time
- Maintain brand compliance and visual quality

System Overview

BRAND

Templates and tools keep the brand intact. So fonts, colour schemes and position are always consistent.

LAYOUT AND CONTENT

Layouts can be determined automatically so you can choose exactly what you need. This makes complex documents simple to make and use.

AUTHORING

Tools with custom ribbons built for your business help users with writing and making every document.



DOCUMENT AND COMPANY INFORMATION

All the information that may change or need updating is inserted automatically when you create a new document from any template.

So a single template does multiple jobs. This makes updating and management quick and simple across the business.

Content such as disclaimers or contact information is easier to manage outside of the Word templates.

Applications

We develop powerful, cost effective authoring tools specifically for the Microsoft suite of products. Our clients autonomously create quality superior brand accurate documents in the applications they use every day.

Research Solution

Investment research publishing software.

Forward Pitch

Powerful and intuitive business generation software for bids, tenders and proposals in Word.

Power Pack

PowerPoint presentation and pitch book creation and brand management.

Chart Control

Rapid, brand consistent Excel chart formatting.

Investor Communication

Annual Reports, reviews and investor presentations.

Report Author

Financial and technical reporting software for Word.

Web CMS

Corporate website content management and IR/PR.

Web Publishing

Multi-contributor, large document creation for print and web using Internet Explorer.

Critical Service

With over 16 years' experience, our software and tools are proven to do the job along your entire production workflow through to completion.

We provide systems to suit the specific needs of our clients. We build, test and implement quickly and efficiently within the agreed timescales and budget.

Our software development is completed in-house to ensure quality and response.

We are highly experienced in delivering results for large and small teams, locally and globally. We manage all aspects of the project from design, build and testing through to IT liaison, training, documentation and support.

Clients

Financial Services

- Altium
- Banca IMI
- Barclays
- Bridgepoint
- Cantor Fitzgerald
- Cenkos
- CI Capital
- Daniel Stewart & Co
- Danske
- DNB
- FinnCap
- Liberum
- Marwyn
- Mellon
- NCB Capital
- Numis
- Oriel
- Panmure Gordon
- Peel Hunt
- Rasmala
- Redburn
- Sanlam

Professional Services

- Aon
- Bates, Wells & Braithwaite
- HSBC Insurance
- JLT
- Marsh
- Mazars
- Momenta
- Norton Rose Fulbright
- Robert Walters
- Watson Farley & Williams

Creative Agencies

- Brand Union
- Deep
- Imagination
- Landor
- Philosophy
- SAS
- Siegal + Gale
- The Brand Union
- The Partners
- The Team
- Wolff Olins

Industry

- BBC World
- BP
- Cable & Wireless
- Design Council
- Full Access Hospitality
- Gabriel Resources
- Johnson Services
- NHS
- Unilever
- Yorkshire Water
- World Gold Council

About Us

CONNECTING DESIGN WITH TECHNOLOGY

Presentations

Bids and tenders

Reports

Marketing collateral

Custom software

Mediasterling specialises in software systems and creative services for producing branded financial and corporate communications. These include financial research, reports, bids and presentations. We also design and produce annual reports, corporate websites and investor communications. We are experts in developing highly automated applications, particularly within Microsoft Office.

